

	Question	Answer
1	Is there a word count for the application form?	No
2	Can one organisation/team/person submit, or be involved in, more than one application?	Yes, and there will be no penalty for so doing
3	Can costs for patient/public involvement be included in the costings?	Yes
4	Are there any specific criteria or weightings for certain parts of the application form?	No
5	Can an organisation apply e.g. Stroke Association?	Yes, as long as the lead applicant is a UK registered Physiotherapist
6	Can international colleagues be formally involved?	Yes, but the money needs to stay in the UK
7	Can an organisation/team subcontract part of the programme costs to another organisation?	Yes, as long as the governance process is clear, and the reasons for so doing are made clear
8	Can the funding be used to support a Phd research project	Yes in principle
9	In the document it says “– please also provide a detailed proposal, including references; using the headings below, as well as others that are appropriate for your planned programme of work”. Is there any further guidance, such as word or page limit, font type, font size, and page margins?	No we are deliberately not providing any further detailed guidance as we want them to follow the requirements of the organisation who will be providing the governance/oversight of the award. If that organisation has no guidance on what is needed, then applicants are free to develop their own. However, they should be mindful and think through what information they expect an assessment panel may want to know
10	In the document it says “ Co-applicants (do not have to be physiotherapists) must provide evidence of qualifications as well as current registration with appropriate Regulatory and/or Professional Body, if/as appropriate; as asked for on the Application Form”. Can co-applicants be any academic, say, statisticians, data scientists, or engineers, to name a few?	Yes co-applicants can be anyone at all, who is appropriate for the proposed programme of work
11	Do funded programmes have to start in January 2024?	The earliest the funded programme(s) can start is January 2024
12	Are we planning to fund one award in each of the 3 categories?	No, we are planning to fund one award overall
13	Is there any focus of work that the PPEF are interested in funding?	No, we have no focused areas, as long as the programme of work will support PPEF’s main objective.
14	Does PPEF have a specific definition for the term ‘Programme of Research’ as NIHR do – e.g. a series of studies or a group of simultaneous studies	No we have no definition, we are happy to support any appropriate approach, we recommend you include your explanation/justification in your application
15	Can feedback from the board of trustees be provided before submitting an application as to the appropriateness of a proposal	Trustees cannot give any preliminary feedback on applicants’ request as to whether their topic or idea is appropriate – please refer to the question in each section which asks applicants to justify how their proposed programme of work will help the PPEF achieve its main objective; it is for applicants to decide whether they think their proposed programme of work will help PPEF achieve its main objective; we have no specific targeted areas of focus in mind

<p><b>16</b></p>	<p>What expenses WILL funding be provided for</p>	<p><b>Applications for the PPEF Silver Jubilee Award can include expenses for the following:</b></p> <ol style="list-style-type: none"> <li>1. Expenses in connection with your proposed programme of work e.g.             <ol style="list-style-type: none"> <li>a. Staff time (using their existing salary rate, on a recognised salary scale in the organisation where the work will be carried out); we cannot cover ‘on-costs’</li> <li>b. Participant time (again using a recognised system for reimbursing such)</li> <li>c. Staff and participant travel expenses (reimbursed actual rates, if driving then mileage must be at the organisations usual mileage rate)</li> <li>d. Clinical trial registration fees, if applying for a research award</li> <li>e. Costs of access to facilities if required e.g. a laboratory, scanning equipment etc.</li> <li>f. MPhil / PhD / DPhil / Post Doc university fees, if appropriate for any of the three types of award</li> <li>g. Supervision and mentorship time (using agreed organisational rates for this)</li> <li>h. Equipment essential to your project</li> <li>i. Cost of disseminating the results from your work e.g. Open-access publications, presenting work at relevant conferences</li> <li>j. An amount of up to 10% of the overall award to cover costs of governance/oversight/administration of the award itself</li> </ol> </li> </ol>
<p><b>17</b></p>	<p>What expenses will funding NOT be provided for</p>	<ol style="list-style-type: none"> <li>1. Overhead costs for employees’ salary i.e. ‘on-costs’</li> <li>2. ‘Loss of earnings’ costs – we cannot compensate staff who are not on a recognised salary scale for their loss of earnings – we can only cover costs for staff/participant time using an organisations’ existing salary scales or participants’ payment schemes</li> </ol>